

Student Registration and Information Form – Secondary School

Mission: Disciples of Christ, nurturing mind, body, and soul to the fullness of life.
Vision: Changing the world through Catholic education.

STUDENT PERSONAL INFORMATION PART 1

OEN #: _____

Legal Names: (Students are registered by their legal name which will be used on legal documents. The student's preferred name will be used at school)

Surname: _____ First Name: _____ Middle Name: _____

Preferred Names: ☐ Same as Legal Names, or

First Name: _____

Gender: ☐ Female

☐ Male

Birthdate:
 YEAR MONTH DAY

Current school attended: _____

First day of entry to any school in Ontario
 YEAR MONTH DAY

Current School Board: _____

If the student is entering from outside of Ontario, please indicate name of _____
TERRITORY / PROVINCE / COUNTRY

Does this student have sibling(s) in DPCDSB? ☐ Yes ☐ No If yes: ☐ Elementary ☐ Secondary

If yes, provide full name(s): _____

Does this student have sibling(s) in another school board? ☐ Yes ☐ No

If yes, state name of the school board: _____

MEDICAL CONDITION(S)/ALERT

LIFE THREATENING MEDICAL CONDITIONS (prevalent)

Does the student have a "Life Threatening" medical condition (anaphylaxis, asthma, diabetes, epilepsy)? ☐ Yes ☐ No

Please provide details: _____

Does the student require an EPIPEN? ☐ Yes ☐ No

Does the student require Insulin, Glucagon, other? Please specify: _____

NON-LIFE THREATENING MEDICAL CONDITIONS

Are there any non-life threatening medical conditions the school should be aware of? ☐ Yes ☐ No

Please provide details: _____

STUDENT PERSONAL INFORMATION PART 2

Student's Country of Birth: _____ If Canada, Province of Birth: _____

Arrival Date (into Canada): YYYY
YEAR MONTH DAY

Expiry Date (if applicable): YYYY
YEAR MONTH DAY

If arrived within the past five years, complete the Confirmation of Pupil Eligibility form - GF008.1.

Status in Canada: (check one)

<input type="checkbox"/> Canadian Citizen	<input type="checkbox"/> Permanent Resident	<input type="checkbox"/> Refugee
<input type="checkbox"/> Exchange student	<input type="checkbox"/> Temporary Resident	<input type="checkbox"/> Parent on Work Permit
<input type="checkbox"/> International Student	<input type="checkbox"/> Parent on Study Permit	<input type="checkbox"/> Student on Study Permit

Country of Last Residence: _____ Country of Citizenship: _____

Please provide the school with a copy of the student's most recent Report Card.

INDIGENOUS STUDENT (Voluntary Self-Identification): For the purposes of supporting First Nation, Métis and Inuit student achievement objectives of Dufferin-Peel Catholic District School Board and the Ministry of Education, as well as reporting student achievement to the Ministry of Education and the Education Quality and Accountability Office;

I/we choose to voluntarily self-identify my/this child's ancestry as: ☐ First Nation ☐ Inuit ☐ Métis

ADDITIONAL INFORMATION

Language(s) spoken by student:

_____	<input type="checkbox"/> First Language	<input type="checkbox"/> Spoken at Home	Remark: _____
_____	<input type="checkbox"/> First Language	<input type="checkbox"/> Spoken at Home	Remark: _____
_____	<input type="checkbox"/> First Language	<input type="checkbox"/> Spoken at Home	Remark: _____

STUDENT ADDRESS

NUMBER STREET UNIT TYPE (e.g. Apt.) UNIT #

CITY POSTAL CODE PHONE #

Mailing Address (if different from above): _____

Proof of Residence Sources: _____
(e.g., property tax bill, current utility bill, e-bill, real estate document or Government of Canada issued forms)

Please indicate if this student: ☐ lives in a group home ☐ lives independently of parent or guardian
☐ has recently enrolled in a CCTC program (Care, Treatment, Custody, Corrections)

PARENT/GUARDIAN CONTACT INFORMATION

Custody Information

Who has legal custody? ☐ Both parents ☐ Father only ☐ Mother only ☐ I am 16/17 years of age and have voluntarily withdrawn from parental control
☐ Other

Are there any special arrangements pertaining to access/visitation? ☐ No ☐ Yes - Documentation provided

If **yes**, then the most recent original Court Order to support custody must be provided (a verified copy to be stored in the OSR)

PARENT/GUARDIAN 1

Separate School Supporter: ☐ Yes ☐ No Speaks English ☐

Emergency Priority (Select one): ☐ 1 ☐ 2 ☐ 3

TITLE	FIRST NAME	LAST NAME	RELATIONSHIP TO STUDENT
Address: <input type="checkbox"/> Same as student or _____			
Home Phone: <input type="checkbox"/> Same as student or _____		Business Phone: _____	Ext: _____
Cell Phone: _____		Email: _____	

For more information, please refer to Canada's Anti-Spam Law (*CASL Consent Below*)

PARENT/GUARDIAN 2

Separate School Supporter: ☐ Yes ☐ No Speaks English ☐

Emergency Priority (Select one): ☐ 1 ☐ 2 ☐ 3

TITLE	FIRST NAME	LAST NAME	RELATIONSHIP TO STUDENT
Address: <input type="checkbox"/> Same as student or _____			
Home Phone: <input type="checkbox"/> Same as student or _____		Business Phone: _____	Ext: _____
Cell Phone: _____		Email: _____	

For more information, please refer to Canada's Anti-Spam Law (*CASL Consent Below*)

EMERGENCY CONTACT: Other than the the two Parent/Guardian contacts above.

Emergency Priority (Select one): ☐ 1 ☐ 2 ☐ 3 Speaks English ☐ Gender: ☐ Female ☐ Male

TITLE	FIRST NAME	LAST NAME	RELATIONSHIP TO STUDENT
Address: <input type="checkbox"/> Same as student or _____			
Home Phone: <input type="checkbox"/> Same as student or _____		Business Phone: _____	Ext: _____
Cell Phone: _____			

SPECIAL EDUCATION/SPECIAL NEEDS

Does student have special education/diverse learning need?.....☐ Yes ☐ No

Does student have or require specialized equipment?☐ Yes ☐ No

In your current school/board, is this student involved in special education programs and/or services?☐ Yes ☐ No

Does this student have an Individual Education Plan (IEP)?☐ Yes ☐ No

Does this student have a safety plan/behavioural plan?☐ Yes ☐ No

Has this student been identified as an exceptional student? through the Identification Placement Review Committee (IPRC)?☐ Yes ☐ No

If yes, date of most recent IPRC review, as appropriate: _____

Is the student's transition plan attached to the IEP?☐ Yes ☐ No

ENGLISH LANGUAGE LEARNERS (ELL)

In your current school/board, does this student receive ESL/ELD services?☐ Yes ☐ No

SAFE SCHOOLS

SUSPENSION/EXPULSION

Is the student currently serving a suspension?☐ Yes ☐ No

Is the student currently participating in a program for suspended students?☐ Yes ☐ No

Is the student expelled from any school and, if yes, have they successfully completed a program for expelled students?☐ Yes ☐ No

CANADA'S ANTI-SPAM LAW CONSENT

Under Canada's Anti-Spam Law (CASL) the Dufferin-Peel Catholic District School Board requires your consent to send you electronic messages about commercial activities which may include email or texts about such things as field trips, yearbooks, uniforms, school pictures, fundraising activities and events, food and drink purchases, books, prom or dance tickets, sporting/athletic events or similar events and offers. We are seeking your consent to send commercial electronic messages to the email addresses provided on this form.

We consent to receive electronic messages of a commercial nature as outlined above to the email addresses or cell phones provided on this form for the purpose of supporting my student's educational program and activities.

Your consent remains in effect as long as the student attends a DPCDSB school unless you withdraw it. If you have any questions, or wish to revoke your consent at any time please contact your school principal.

Signature of Parent/Guardian: _____

Email Address: _____

Signature of Parent/Guardian: _____

Email Address: _____

(or Student if 18 years of age or older – OR –
if you are 16/17 and have withdrawn from parental control)

R.O.P.S.S.A.A.

PLEASE NOTE:

A school transfer could affect eligibility to participate in DPCSB approved athletics. "Any secondary student who attended another secondary (anywhere) in the previous 12 months must be approved by the ROPSSAA Transfer and Eligibility Committee prior to participating in ROPSSAA activities".

SIGNATURES

PLEASE NOTE:

Upon receipt of a completed registration form, the school will request the student's Ontario Student Record (OSR - a cumulative record that follow students as they progress through school) from the student's former school of copies of student records from schools in other provinces. In some cases, the former school may be contacted to request information in advance of the receipt of the OSR for the purpose of establishing an appropriate educational program and placement for the student, and for the safety of the students and staff. More information about the Dufferin-Peel Catholic District School Board information routine uses of student information can be found in the student agenda/handbook and on the school website. Questions may be addressed to the school principal.

Falsifying information on this form may rescind the admission to this secondary school

Signature of Parent/Guardian: _____

(or Student if 18 years of age or older - OR -
if you are 16/17 and have withdrawn from parental control - GF032)

Date: _____
YEAR MONTH DAY

Signature of Principal/Designate: _____

Date: _____
YEAR MONTH DAY

Information is collected under the authority of the Education Act, R.S.O. 1990, c. E.2, (s.170, s.190, s.264, s.265); Sabrina's Law, 2005, S.O. 2005, c. 7 and Ryan's Law (Ensuring Asthma Friendly Schools), 2015, S.O. 2015, C. 3 in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Any questions regarding information collected, may be directed to the school principal or to the Records Management and Access & Privacy Administrator, 40 Matheson Blvd West, Mississauga, ON L5R 1C5 (905) 890-1221 ext. 24443

OFFICE USE ONLY

School: _____ Grade: _____ Teacher: _____ Start Date: _____

Documents to be filed in the OSR:

- | | |
|---|---|
| <input type="checkbox"/> Academic Transcript of marks | <input type="checkbox"/> Newcomer Reception Centre Report |
| <input type="checkbox"/> Copy of the most recent Original Custody Order if applicable (original document to be viewed and verified) | |
| <input type="checkbox"/> Confirmation of Pupil Eligibility - GF008.1 | <input type="checkbox"/> Network User Agreement - GF066 |
| <input type="checkbox"/> IEP Documentation/Safety Plan/Behaviour Plan | <input type="checkbox"/> Flex Boundary Documentation - GF105.6 |
| <input type="checkbox"/> IPRC Documentation | <input type="checkbox"/> Medication Forms -Medical Health Form - GF035 |
| <input type="checkbox"/> Registration form - GF008S | <input type="checkbox"/> P.E.D. (Personal Electronic Device) Agreement - GF542.00 |
| <input type="checkbox"/> Application for Direction of School Support - GF005 / Lease Agreement - GF006D and GF006P | |
| <input type="checkbox"/> Secondary School Religious Expectations and Requirements - Letter of Acknowledgement - GF010 | |

Original documents to be viewed and verified but not filed in the OSR

- | | |
|---|---|
| <input type="checkbox"/> Birth Certificate | <input type="checkbox"/> Passport |
| <input type="checkbox"/> Citizenship/Immigration/Intl. Student Verification | <input type="checkbox"/> Ontario Immunization Reference # _____ |
| <input type="checkbox"/> Proof of Residence Sources:
(e.g., property tax bill, current utility bill, e-bill, real estate document
or Government of Canada issued forms) | <input type="checkbox"/> Immunization/Vaccine Record or New School Registrant -
Immunization Submission Form |

Office Signature: _____

CC: Copy to be filed in the OSR

SECONDARY SCHOOL RELIGIOUS EXPECTATIONS AND REQUIREMENTS - LETTER OF ACKNOWLEDGEMENT -

TO BE COMPLETED UPON INITIAL SECONDARY SCHOOL REGISTRATION IN DUFFERIN-PEEL

Thank you for choosing to enroll your son/daughter in one of our Catholic secondary schools. The Dufferin-Peel Catholic District School Board (the “Board”) is committed to providing a quality Catholic education which views human life as an integration of body, mind and spirit. Rooted in this vision, Catholic education fosters the search for knowledge as a lifelong spiritual and academic quest. The expectations of Catholic school graduates, therefore, are described not only in terms of knowledge and skills, but in terms of values, attitudes, and actions. The Ontario Catholic School Graduate is expected to be: a discerning believer; an effective communicator; a reflective, creative and holistic thinker; a self-directed, responsible, lifelong learner; a collaborative contributor; a caring family member; and, a responsible citizen.

The Board supports freedom of religion and an individual’s right to manifest his/her religious beliefs and observances. The right to freedom of religion, however, is not absolute and religious accommodation in the Board is carried out in the larger context of the Catholic educational system and denominational rights of Catholic schools.

The Board recognizes that any form of discrimination is incompatible with Catholic moral principles and is in violation of the Ontario *Human Rights Code*. The Board recognizes that the school system gives pre-eminence to the tenets of the Catholic faith, congruent with the protection afforded in the Ontario *Human Rights Code*, the *Constitution Act, 1867* and confirmed in the *Canadian Charter of Rights and Freedoms*.

The Board and its staff are committed to the elimination of discrimination as outlined in Ontario’s Equity and Inclusive Education Strategy and the Ontario Ministry of Education Policy/Program Memorandum No. 119, in a manner which is consistent with the exercise of the Board’s denominational rights under section 93 of the *Constitution Act, 1867* and as recognized in section 19 of the Ontario *Human Rights Code*.

The historical mandate of the Catholic school system in Ontario is to infuse the entire syllabus, and related activities of the school on the life and teaching of Jesus. As such, the Dufferin-Peel Catholic District School Board has the expectation that all students admitted to the Catholic system will benefit from these values and teachings and be formed into responsible, reflective and well-rounded citizens.

Our religious expectations and requirements for the duration of a student’s tenure are as follows:

1. All students will enroll in a Religion course in each of the four years. All Religion courses are approved by the appropriate Catholic authority. The Government of Ontario recognizes that Religion credits count towards a secondary graduation diploma.

/Continued

2. All students will participate in an annual retreat for the first four years that they are in a secondary school. The retreat normally takes place during the school day at a site off school property. The chaplaincy leader organizes the annual retreat based on spiritual themes appropriate for adolescents.
3. All students will participate in the prayer and liturgical life of the school. Catholic students are expected to participate fully as mandated by their sacramental Baptism. Non-Catholic students are expected to participate to the extent that they can. It is not the intention of the Dufferin-Peel Catholic School Board to proselytize. However, for supervision, safety and community reasons, the entire school participates in all religious events that occur during the school year. At a minimum, non-Catholic students will attend and maintain respectful silence at all religious observances. All students are encouraged to get involved.
4. Students requesting accommodations must present written notice from their parent(s)/guardian(s) specifying their accommodation needs relating to religious observances, including holy days on which they will be absent from school. This notice should be made in advance (preferably at the beginning of each school year) to ensure that scheduling of major evaluations, such as tests, assignments or examinations, takes the religious observances into consideration.
5. The Catholic District School Boards of Ontario follow approved provincial curriculum. Given the distinctiveness of Catholic schools, the Government of Ontario recognizes parallel curricula for our system. All courses in all subject areas in our Catholic secondary schools are infused with core Catholic values and teachings. Regardless of the subject matter, the Catholic ethos, and moral value system is reflected throughout the curriculum, and as such, is inextricable from delivery.

In order to complete your child's registration package, we ask that upon review of the expectations outlined in this letter, you acknowledge its receipt.

We know your child will find their experiences in our Catholic secondary schools rewarding and we look forward to joining with you in supporting your child during these formative years.

School: _____

Name of Student (please print): _____

I acknowledge that I have received and reviewed the Religious Expectations and Requirements for secondary school registration.

Signature of Parent/Guardian/Adult Student: _____

Signature of Student: _____

Date: _____

NETWORK USER APPLICATION AND AGREEMENT

TO BE COMPLETED ON FIRST REGISTRATION IN DUFFERIN-PEEL

The Dufferin-Peel Catholic District School Board policy supports the use of the local and wide area networks for electronic communication, and the Board believes this to be an integral part of the school curriculum.

In addition to the school's Catholic Code of Conduct and to outline in some detail the responsibilities of the school and the Dufferin-Peel Catholic District School Board, any student using the school network is required to adhere to the following rules:

1. These are the "Rules of Conduct" for Electronic Networks in Dufferin-Peel schools, including internet access.
2. The school reserves the right to change the rules at any time without notifying users. (Changes to rules will be posted.)
3. The school reserves the right to remove network access from any user who breaks these rules.
4. The school does not warrant that the functions will meet any specific requirements the student may have; nor that it will be error free or uninterrupted; nor shall it be liable for any indirect, incidental, or consequent damages (including lost data, information or profits) sustained or incurred in connection with the use of, operation of, or inability to use the system. The student maintains responsibility for meeting all personal deadlines regardless of network availability.
5. The student is responsible for his/her actions while using the computer.
6. The student will not assist in breaking these rules or be a party to others breaking these rules.
7. The student must not intentionally seek information, browse, obtain copies, modify files, or passwords belonging to others, whether at the school or elsewhere, unless specifically authorized to do so by those individuals.
8. Consistent with item 7, the student will refrain from using or introducing to the school computer environment, whether network or stand-alone, files, programs, or disks known to contain viruses. In this spirit, the student will also regularly check his/her files and disks for viruses and endeavour to keep computing systems virus free.
9. The student must not try to obtain system privileges to which he/she is not entitled.
10. The student will not share his/her login and password with others, nor attempt to learn or use logins and passwords which are not his/her own.

11. The student must not exploit any gaps in security and, furthermore, must report these gaps immediately to his/her teacher.
12. The student must not seek or send images, sounds, or messages which might be considered inappropriate, obscene, abusive, offensive, harassing, illegal, or counsel to illegal activities.
13. A student who receives or encounters any of the material indicated in item 12, which makes him/her feel uncomfortable, should report it to his/her teacher immediately.
14. The student is responsible for determining the copyright status of any program(s) or data used, and for respecting intellectual property rights and the laws which govern them.
15. It is the student's responsibility to back-up, save, and maintain any of his/her information.
16. The student must abide by all federal, provincial and local laws.
17. The school reserves the right to review, edit or remove any material stored on Board computer/network facilities.
18. The school will be the arbiter of what constitutes a violation of this Agreement.

School: _____

Name of Student (Please print): _____

I acknowledge that I have received and will abide by the Network User Application and Agreement and that this Agreement remains in effect for the duration of the student's tenure in this school system.

Signature of Student: _____

Signature of Parent/Guardian: _____

Date: _____

NOTIFICATION OF THE ROUTINE COLLECTION, USE AND DISCLOSURE OF STUDENT PERSONAL INFORMATION

The Dufferin-Peel Catholic District School Board (the Board) wants to help you understand how we use personal information we collect about your child.

The Education Act requires that the Board promote student achievement and well-being and deliver effective and appropriate educational programs for students. Schools collect and use student personal information to fulfill their legislated duties.

The school principal is required to establish and maintain an Ontario Student Record (OSR) for each student attending school in accordance with the Ontario Student Records Guideline and Board Policy. The OSR is a cumulative record of the student's progress used by staff to support student achievement and well-being that follows the student through Ontario elementary and secondary schools.

The Municipal Freedom of Information and Protection of Privacy Act sets guidelines for schools/boards to follow when collecting, using and/or disclosing students' personal information. Under this law, personal information refers to recorded information about an identifiable individual and may be used or disclosed:

- for the purpose for which it was obtained or a purpose consistent with the reason collected;
- to board officers or employees who need access to the information in the performance of their duties, if necessary and required for the discharge of the board's duties;
- to comply with laws, a court order or subpoena to aid in a law enforcement by a law enforcement agency; or
- to report to the Children's Aid Society regarding child protection matters in compelling circumstances affecting health or safety of staff or students in accordance with the law.

EXAMPLES OF ROUTINE USES OF STUDENT PERSONAL INFORMATION

We will inform you at time of collection how the personal information we collect will be used. In addition, we draw your attention to the following routine uses of student personal information. Please contact the school principal to discuss any concerns you may have with how these practices affect your child. The following uses will apply unless a concern or objection is filed with the principal and an alternative resolution can be found.

Student Instruction, Achievement and Well-Being

- Student personal information, including OSR information, will be used by school and board staff for the purpose of meeting student's needs, promoting student achievement and well-being and to support the transition of students between schools and programs (elementary to secondary school, French Immersion programs, etc.). Staff may

include teachers of the student, guidance counsellors, student success teachers, educational resource workers, special education teachers and administrators.

- Information about the student's progress at secondary school may be shared with their former elementary school to support the continuous improvement of the elementary school program to benefit all students.
- Students may be photographed or recorded as part of teaching and learning to support student achievement and assessment.
- Student work, including student name, may be displayed throughout the school and in school and Board newsletters. It may also be displayed at community events such as science fairs, colouring/writing/poster contests or similar events outside the school.
- Contact information, marks and transcripts are shared with Ontario colleges and universities to support post-secondary applications.
- Referrals to personal health services such as psychological assessments, speech and language assessments, social work and child and youth service require the consent of the parent/guardian/adult student. On referral, you will be advised how personal health information is collected and used.
- Visitors to schools/classrooms such as volunteers, third-party service providers, or government and community agency staff, may on occasion visit schools/classrooms under the approval and direction of the school principal and/or superintendent. Any information they receive as a result of this visit is subject to confidentiality in accordance with Board policy and procedure.
- Ancestry information of self-identified First Nation, Métis and Inuit students, will be used to allocate resources, improve student learning and student success and reported to the Ministry of Education and the Education Quality Accountability Office (EQAO).
- Information may be shared with Police Services and School Resource Officers to investigate school incidents that involve possible criminal offences as outlined in the Police School Protocol or to comply with police investigations in accordance with the law. Information may include statements relating to the matter under investigation.

Health and Safety/Transportation

- Student medical health information provided by parents/guardians or adult students will be used to address the student's medical needs at school and during school activities.
- Personal information is shared with the Regional Public Health Units in accordance with the Education Act the Immunization of School Pupils Act. Communicable diseases

shall be reported in accordance with the Health Promotion and Protection Act and the Education Act.

- Surveillance equipment may be used on school property to enhance the safety of students and staff, to protect property against theft or vandalism and to aid in the identification of intruders or persons who endanger the health, well-being or safety of school community members.
- Student accidents will be reported to the board's insurer. Reports include the name of the injured student(s) and details about the incident, as well as the name and contact information of witnesses to the accident.

School Events and Activities

- We understand that parents, family members or friends may want to photograph or record school events or activities where the public is invited. Visitors are asked to follow the direction of the principal at these events as in some cases, photos or recordings may not be allowed. Where photography or recording is permitted, visitors should always try to capture photos/videos of only their own child. Where photos/videos include other students or staff, please respect the digital footprint and privacy rights of others, by not sharing them with the media or on the internet/social media.
- Personal information including student name, number and date of birth are shared with the Board's online payment system provider so parents may remit student activity and other fees online.
- Personal information such as student name, date of birth, year of entry into grade 9 and credits achieved, shall be shared with Board-approved Governing Athletic Associations for the purpose of determining eligibility requirements to participate in inter-school competitive programs.
- In accordance with the Board *Sportsmanship and Ethical Conduct Guideline*, personal information shall be shared with Board-approved Governing Athletic Associations and Community Agencies for the purpose of investigating non-compliance and inappropriate behavior while attending or participating in sporting activities, including during travel, at accommodations and at any location students attend as part of the school-sponsored activity.
- Student names and/or photographs may be printed in school yearbooks, school programs or brochures (i.e. graduation programs, celebration of sacraments, school plays and musical productions), on student awards, honour roll, class assignment lists and posted throughout the school.
- School newsletters report on school events and activities. They may include limited student personal information such as student name and student photos. Consent is sought to share personal information and/or photos on the internet or on social media.
- On occasion, the media may be invited to schools and board sites to report on school/board events or activities.

Students may be photographed/recorded as part of a group, but only those students with appropriate consents will be interviewed and identified.

- Contracted photographers will take individual and class photos of students. These photos will be used for administrative and archival purposes, on student cards, in school yearbooks and will be offered to parents for purchase.
- Birthdays may be celebrated at school. Class lists with student first names and last initial may be distributed for the purpose of addressing greeting cards or invitations in connection with holidays, birthday parties, etc.
- Authorized volunteers or school council members may contact parents on behalf of the school regarding school-related activities which benefit the student and the school community or for the safe arrival/attendance verification program.

Community or Public Events

- Extra-curricular activities that take place in or outside of school and are open to participating schools or community members may be covered by media and others. In some cases, media may want to feature and/ or interview students. If you do not want your child to participate in media reports/interviews, please advise the coach and/or indicate your wishes to your child.
- Please note, when events take place in public areas, it may be difficult for the school to prevent the media or others from recording or photographing students. If you have concerns about your child's participation in such forums, please speak to the school principal.

CONSENT FOR OTHER PURPOSES

In accordance with MFIPPA and the *Education Act*, releasing personal information for any other purpose requires the informed consent of:

- the parent/guardian for children under 16 years of age;
- the parent/guardian and the student where the student is 16 and 17;
- the student where the student is over 18 or is 16 or 17 years of age and has withdrawn from parental control.

Schools will send home a form to seek consent for the use and disclosure of student work, identifiable student photos and student recordings on the internet/social media; to media and within the school community; and other permissions as appropriate. Please complete the form and return it to the school as soon as possible.

Student Name

School

Parent/Guardian Name (please print)

Grade/ Homeroom

Student Agenda/Handbook

The student handbook/agenda contains information regarding the Board and school's policies, guidelines and expectations for students. If you have not received a copy of the student handbook/agenda, please contact the school. Please note, failure to review the handbook does not remove the onus of responsibility from a student to adhere to school policies, rules and procedures. If you have questions concerning anything in the handbook, please contact the principal.

In addition, we ask you to indicate your wishes below regarding use and disclosure of student work, pictures and recordings on the internet/social media, to media and within the school community.

Use and Disclosure of Student Pictures, Recordings and Work

The handbook also includes a statement to notify you about how the Dufferin-Peel Catholic District School Board (the Board) routinely uses and discloses student personal information as authorized by the *Education Act* and in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. Please review it and address any questions you may have to the school principal.

In addition, we would like to celebrate and showcase student achievements and activities and are seeking your consent to share personal information about your child including: student work, name and/or identifying images and/or recordings. Achievements and activities may include: student work/projects, plays, athletics, extra-curricular activities, presentations, awards, ceremonies and field trips.

With appropriate consent, information may be shared:

- on school and/or board websites, social media sites (such as Twitter, Facebook, YouTube, school blogs) school and board newsletters;
- within the school and/or church community; and
- with local and/or national media for reporting newsworthy events including interviewing your child.

☐ **Yes**, I consent to use of my child's work, name and identifying images and/or recordings as outlined above. I understand that I may withdraw consent at any time with written notice to the principal; however that it may not be possible to remove or recall information previously shared.

Parent/Guardian Signature

☐ **No**, I do not consent to my child's work, name and identifying images and/or recordings as outlined above.

Parent/Guardian Signature

PERSONAL ELECTRONIC DEVICE USED WITH WI-FI NETWORK STUDENT AGREEMENT

Dufferin-Peel Catholic District School Board policies and procedures support the use of personal electronic devices (PEDs) for educational purposes. This agreement will be signed when your child registers to attend a school within Dufferin-Peel Catholic District School Board.

In compliance with the Catholic Code of Conduct and other board policies and procedures including, but not limited to the *Student Network User Application and Agreement*, any student opting to use a PED while on school premises for educational purposes is required to adhere to the following:

Part A.

1. We understand that if I bring my PED to school I must follow board and school policies and procedures regarding appropriate use of technology.
2. We will be a responsible digital citizen by adhering to guidelines regarding content, security, safety and ethical use through appropriate use of technology, as outlined in the Catholic Code of Conduct and other board policies and procedures.
3. We will accurately represent myself while online and that my online interactions are reflective of our Gospel values and virtues.
4. We understand that PEDs may be used during instructional time and in instructional space only with the expressed permission of the classroom teacher and/or staff and only in a manner that supports the teaching-learning process.
5. We understand that I may use my PED in common areas for educational purposes, as designated by the principal.
6. We will not share my password with others and I will respect the privacy of other people. I will not share other people's passwords or personal information.
7. We understand that upon reasonable grounds, staff reserve the right to review material viewed, created or saved on my authorized registered PED and/or other personal electronic devices.
8. We understand that no school and/or board data is allowed to be stored on PEDs.
9. We will not use my PED in a manner that will harm the board's system or another person's work.
10. We understand that if I bring my PED for use on board premises I am responsible for the safety and security of that device at all times and the board assumes no responsibility for lost, damaged or stolen devices.
11. We understand that we should not have the expectation to be able to charge our device at school.
12. We understand that photos, videos or images of an individual/group are not permitted to be taken without expressed consent. Expressed consent must be obtained from the individual(s) - over the age of 18—or parental/guardian consent (for those under the age of 18).
13. We understand the school administration will be the arbiter of what constitutes a violation of this agreement. Any failure to comply with these guidelines may result in confiscation of my PED, discipline, a loss of PED privileges, police involvement and/or any other consequences deemed necessary by school administration.
14. We agree, by virtue of access to the board's computing and electronic communication systems, to indemnify, defend and hold harmless the board for any suits, claims, losses, expenses or damages, including but not limited to litigation costs and legal fees, arising from or related to the user's access to or use of board electronic communication and computing systems, services and facilities.

Part B.

1. We understand that I am responsible to take the necessary steps to ensure my authorized PED is connected to the board wireless network, and that the board will not be responsible for any cost incurred through the use of personal data plans.

I acknowledge that I have read, understand and agree to abide by the PERSONAL ELECTRONIC DEVICE USED WITH WI-FI NETWORK STUDENT AGREEMENT.

School

Name of Student (please print)

Student Signature

Date

Parent/Guardian Signature

Date

Copy to the student and/or parent/guardian

An application must be made to the Assessment Commissioner to include or revise school support on the assessment roll.

HOW TO COMPLETE THE APPLICATION (see reverse side)
COMMENT REMPLIR LA DEMANDE (voir au verso)

NSHD Quarter	County Council	Man Min.	Mag/Dt Parish	Mag/Dt Parish	Parish Parish	Parish Parish

Please enter or revise my school support designation on the assessment roll in accordance with following information. / Veuillez inscrire ou modifier l'affectation de mes taxes scolaires sur le rôle d'évaluation selon les renseignements ci-après.

PRESS FIRMLY APPUYER FERMEMENT

Municipality / Municipalité	Address of Property / Adresse de la propriété	Unit/Apt / Logement/App.	Postal Code / Code Postal	Residence Tel. No. / N° de tél. (domicile)
Mailing Address, if different from above / Adresse postale - si autre que ci-dessus		Unit/Apt / Logement/App.	Postal Code / Code Postal	Business Tel. No. / N° de tél. (bureau)
Family's previous address / Dernier adresse de la famille				Complete for one owner only. Remplir seulement une fois par propriétaire seulement.
Business Address - If self-employed or in business partnership / Adresse commerciale - commerçant indépendant ou société de personnes				
List other properties that you own or rent in the Municipality or Region / Indiquez les autres propriétés que vous possédez ou louez dans la municipalité ou la région.				Lot No / N° de lot Plan/Conc No. N° de plan/conc.
If renting state owner's name / Si vous êtes locataire, indiquez le nom du propriétaire.				State previous owner's name/ Indiquer le nom du propriétaire précédent.
If renting state owner's name / Si vous êtes locataire, indiquez le nom du propriétaire.		CHILDREN PRESENTLY ATTENDING PUBLIC ELEMENTARY SCHOOL / ENFANTS ACTUELLEMENT INSCRITS DANS UNE ÉCOLE PUBLIQUE ÉLÉMENTAIRE. <input type="checkbox"/> Yes / oui <input type="checkbox"/> No / non		

Please answer all questions below / Veuillez répondre à toutes les questions ci dessous.

CHILDREN'S AID ☐ JURISDICTION

School Use Only / Réserve au conseil scolaire				B Occupancy status Statut de l'occupant(e)		C School Support (see instructions) Soutien scolaire (voir les instructions)							
School Name _____				1. Owner Propriétaire		This person lives: Cette personne demeure: 1. at above address à l'adresse indiquée ci-dessus 2. elsewhere on this property ailleurs sur cette propriété 3. elsewhere in this municipality ailleurs dans cette municipalité 4. In another municipality dans une autre municipalité		Roman Catholic? catholique?		French-language Education Rights? Droit à l'enseignement en langue française?		Supporter/Elector for: Contribuables/électeur des écoles: 1. English-Public Publiques de langue anglaise 2. English-Separate Séparées de langue anglaise 3. French-Public Publiques de langue française 4. French-Separate Séparées de langue française	
New Enrolment _____				2. Tenant Locataire									
Change of Address _____				3. Spouse Conjoint									
A Resident (Please Print) / Résident(e) (lettres moulées S. V.P.) List all occupants, including ALL children. Inscrivez le nom de tous les occupants, y compris tous les enfants.				4. Child, boarder etc. Enfant, pensionnaire etc.									
Family Name / Nom de famille _____ Given Name(s) / Prénom(s) _____				1 <input type="checkbox"/>		1 <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		1 <input type="checkbox"/>	
				2 <input type="checkbox"/>		2 <input type="checkbox"/>						2 <input type="checkbox"/>	
Male <input type="checkbox"/> Birth Date _____ year _____ month _____ Canadian Citizen Homme <input type="checkbox"/> Date de naissance _____ année _____ mois _____ Citoyen canadien Female <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> Femme <input type="checkbox"/> oui <input type="checkbox"/> non <input type="checkbox"/>				3 <input type="checkbox"/>		3 <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		3 <input type="checkbox"/>	
				4 <input type="checkbox"/>		4 <input type="checkbox"/>						4 <input type="checkbox"/>	
Family Name / Nom de famille _____ Given Name(s) / Prénom(s) _____				1 <input type="checkbox"/>		1 <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		1 <input type="checkbox"/>	
				2 <input type="checkbox"/>		2 <input type="checkbox"/>						2 <input type="checkbox"/>	
Male <input type="checkbox"/> Birth Date _____ year _____ month _____ Canadian Citizen Homme <input type="checkbox"/> Date de naissance _____ année _____ mois _____ Citoyen canadien Female <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> Femme <input type="checkbox"/> oui <input type="checkbox"/> non <input type="checkbox"/>				3 <input type="checkbox"/>		3 <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		3 <input type="checkbox"/>	
				4 <input type="checkbox"/>		4 <input type="checkbox"/>						4 <input type="checkbox"/>	
Family Name / Nom de famille _____ Given Name(s) / Prénom(s) _____				1 <input type="checkbox"/>		1 <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		1 <input type="checkbox"/>	
				2 <input type="checkbox"/>		2 <input type="checkbox"/>						2 <input type="checkbox"/>	
Male <input type="checkbox"/> Birth Date _____ year _____ month _____ Canadian Citizen Homme <input type="checkbox"/> Date de naissance _____ année _____ mois _____ Citoyen canadien Female <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> Femme <input type="checkbox"/> oui <input type="checkbox"/> non <input type="checkbox"/>				3 <input type="checkbox"/>		3 <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		3 <input type="checkbox"/>	
				4 <input type="checkbox"/>		4 <input type="checkbox"/>						4 <input type="checkbox"/>	
Family Name / Nom de famille _____ Given Name(s) / Prénom(s) _____				1 <input type="checkbox"/>		1 <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		1 <input type="checkbox"/>	
				2 <input type="checkbox"/>		2 <input type="checkbox"/>						2 <input type="checkbox"/>	
Male <input type="checkbox"/> Birth Date _____ year _____ month _____ Canadian Citizen Homme <input type="checkbox"/> Date de naissance _____ année _____ mois _____ Citoyen canadien Female <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> Femme <input type="checkbox"/> oui <input type="checkbox"/> non <input type="checkbox"/>				3 <input type="checkbox"/>		3 <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		3 <input type="checkbox"/>	
				4 <input type="checkbox"/>		4 <input type="checkbox"/>						4 <input type="checkbox"/>	
Family Name / Nom de famille _____ Given Name(s) / Prénom(s) _____				1 <input type="checkbox"/>		1 <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		1 <input type="checkbox"/>	
				2 <input type="checkbox"/>		2 <input type="checkbox"/>						2 <input type="checkbox"/>	
Male <input type="checkbox"/> Birth Date _____ year _____ month _____ Canadian Citizen Homme <input type="checkbox"/> Date de naissance _____ année _____ mois _____ Citoyen canadien Female <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> Femme <input type="checkbox"/> oui <input type="checkbox"/> non <input type="checkbox"/>				3 <input type="checkbox"/>		3 <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		3 <input type="checkbox"/>	
				4 <input type="checkbox"/>		4 <input type="checkbox"/>						4 <input type="checkbox"/>	
Family Name / Nom de famille _____ Given Name(s) / Prénom(s) _____				1 <input type="checkbox"/>		1 <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		yes <input type="checkbox"/> oui <input type="checkbox"/>		1 <input type="checkbox"/>	
				2 <input type="checkbox"/>		2 <input type="checkbox"/>						2 <input type="checkbox"/>	
Male <input type="checkbox"/> Birth Date _____ year _____ month _____ Canadian Citizen Homme <input type="checkbox"/> Date de naissance _____ année _____ mois _____ Citoyen canadien Female <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> Femme <input type="checkbox"/> oui <input type="checkbox"/> non <input type="checkbox"/>				3 <input type="checkbox"/>		3 <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		no <input type="checkbox"/> non <input type="checkbox"/>		3 <input type="checkbox"/>	
				4 <input type="checkbox"/>		4 <input type="checkbox"/>						4 <input type="checkbox"/>	

School lease in effect?
Procuration scolaire signée?

Indicate (✓)
Cocher

area
occupied
les parties
occupées

Whole House
Maison entière

Base. Apt.
App. au sous-sol

1st Floor
1^{er} étage

2nd Floor
2^e étage

3rd Floor
3^e étage

Owner or tenant of this property since
Propriétaire ou locataire de
la propriété depuis

Date / Date

Day
Jour

Month
Mois

Year
Année

Name of School board/Agent / Nom du conseil scolaire/agent DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD 40 Matheson Blvd. W., Mississauga, Ontario L5R 1C5		Is hereby authorized to act as agent in matters of school support designation in respect to the above mentioned property(ies) on behalf of the undersigned./ est autorisé par la présente à agir en tant qu'agent pour les questions relatives à l'affectation des taxes scolaires en ce qui concerne la (les) propriété(s) mentionnée(s) ci-dessus au nom du (de la) soussigné(e).	
Signature of Owner or Tenant Signature du propriétaire ou du locataire	Date / Date Day Jour Month Mois Year Année	Signature of Owner or Tenant Signature du propriétaire ou du locataire	Date / Date Day Jour Month Mois Year Année
This Application is: Cette demande est:	<input type="checkbox"/> Approved <input type="checkbox"/> Approuvée	<input type="checkbox"/> Refused <input type="checkbox"/> Rejetée	Signature of Assessment Commissioner Signature du commissaire à l'évaluation
Reason for Refusal: Motif du refus:			Date / Date Day Jour Month Mois Year Année

Information About This Application

The Application for Direction of School Support form enables any person to apply to have their school support included or revised on the assessment roll by sending the completed form to the Regional Assessment Commissioner. The collection of the information on the form is authorized under the Assessment Act, and any personal information is confidential and protected under the Freedom of Information and Protection of Privacy Act.

The information will be used to direct your school taxes: to prepare voters' lists for municipal and school board elections; to help with municipal and school board planning. Note: tenants/occupants have the right to direct school taxes even though they may not pay taxes directly.

Included below are instructions to help you complete each section of the form. **If you have any questions about this form or about school support, please contact your local Public or Separate School Board.**

How To Complete This Application

A - Resident

Every person in your household should be listed. Put the family name first, followed by given name(s). Owners or tenants are listed first, followed by spouses, all children and other occupants. If this form is not for your permanent home (for example if it is for your cottage or your business), only owners, tenants and spouses should be listed - children and other occupants should not be listed.

B - Occupancy Status

Is this person an owner, tenant, spouse, child, boarder or other resident? Note: A Roman Catholic who has signed a separate school lease will be shown as a tenant. This does not effect their ownership.

C - School Support

Roman Catholic - includes Greek and Ukrainian Catholics

French-language Education Rights

You have French-language education rights if you are a Canadian Citizen and can answer 'yes' to any one of the following questions:

1. Is French the language you first learned and still understand?
2. Did you receive your elementary school instruction in Canada in French? (This does not include French immersion or French as a second language.)
3. Have any of your children received, or are they now receiving, elementary or secondary school instruction in Canada in French? (This does not include French Immersion or French as a second language.)

School Board

Persons who are not Roman Catholic and do **not** have French-language education rights, must be English-Public school supporters/electors.

Persons who are not Roman Catholic but **do** have French-language education rights, must be either English-Public or French-Public school supporters/electors.

Roman Catholics who do **not** have French-language education rights must be either English-Public or English-Separate school supporters/electors.

Roman Catholics who have French-language education rights, may be a supporter/elector for any one of the following school boards: English-Public, English-Separate, French-Public or French-Separate.

If you do **not** indicate which school board you support, it will be assumed that you are an English-Public school supporter/elector.

Renseignements sur la demande

La Demande d'affectation des taxes scolaires, dûment remplie et envoyée au commissaire régional à l'évaluation, permet à quiconque de demander de préciser ou modifier son soutien scolaire sur le rôle d'évaluation. Ces renseignements sont recueillis en vertu de la Loi sur l'évaluation foncière et toute information personnelle sera tenue strictement confidentielle et protégée par la Loi sur l'accès à l'information et la protection de la vie privée.

Ces renseignements serviront à déterminer la destination de vos taxes scolaires; à préparer les listes électorales aux fins des élections municipales et scolaires; à faciliter la planification scolaire et municipale. Note: Même s'ils n'acquittent pas directement leurs taxes scolaires, les locataires ont le droit d'en choisir l'affectation.

Voici quelques directives qui vous aideront à remplir chacune des sections du formulaire. Si vous avez des questions concernant le formulaire ou le soutien scolaire, adressez-vous au conseil d'écoles publiques ou séparées de votre localité.

Comment remplir la demande

A - Résident(e)

Chaque occupant doit être recensé: le nom de famille d'abord, suivi de tous les prénoms; assurez-vous aussi que le sexe, la date de naissance et la citoyenneté de chaque personne sont bien inscrits. Les noms de famille inscrits en premier sur la liste doivent être ceux des propriétaires ou locataires suivis de ceux du conjoint, de tous les enfants et de tout autre occupant de la propriété. Si le formulaire ne concerne pas votre domicile permanent (un chalet ou un bureau par exemple), seuls les noms du propriétaire ou du locataire et du conjoint doivent figurer sur la liste. N'inscrivez pas les enfants et autres occupants.

B - Statut de l'occupant(e)

La personne est-elle: propriétaire, locataire, conjoint, enfant, pensionnaire, ou autre? Note: Un(e) propriétaire catholique qui a signé un «bail d'école séparée», sera classifié(s) comme «locataire». Cela ne modifie aucunement le statut de propriétaire de cette personne.

C - Soutien scolaire

Catholique - comprennent aussi les catholiques grecs ou ukrainiens
Droit à l'enseignement en langue française

Vous avez droit à l'enseignement en langue française si vous êtes citoyen(ne) canadien(ne) et que vous pouvez répondre «oui» à n'importe laquelle des questions suivantes:

1. Le français est-il la première langue que vous avez apprise et le comprenez-vous toujours?
2. Avez-vous fait vos études primaires en français au Canada? (Cela n'inclut pas les programmes d'immersion ou de français langue seconde.)
3. Avez-vous un ou des enfants qui ont fait ou qui font des études primaires ou secondaires en français au Canada? (Cela n'inclut pas les programmes d'immersion ou de français langue seconde.)

Conseil scolaire

Toute personne d'allégeance **non** catholique et qui ne jouit **pas** du droit à l'enseignement en français doit élire un(e) conseiller(ère) et doit destiner ses taxes scolaires à un conseil d'écoles publiques de langue anglaise.

Toute personne d'allégeance **non** catholique mais qui jouit du droit à l'enseignement en français doit élire un(e) conseiller(ère) et doit destiner ses taxes scolaires à un conseil d'écoles publiques de langue anglaise ou française.

Les catholiques qui ne jouissent **pas** du droit à l'enseignement en français doivent élire un(e) conseiller(ère) et doivent destiner leurs taxes scolaires soit à un conseil d'écoles publiques de langue anglaise, soit à un conseil d'écoles séparées de langue anglaise.

Les catholiques qui jouissent du droit à l'enseignement en français ont le choix d'élire un(e) conseiller(ère) et ont le choix de destiner leurs taxes scolaires à l'un ou l'autre des conseils scolaires, à savoir écoles publiques de langue anglaise, écoles séparées de langue anglaise, écoles publiques de langue française ou écoles séparées de langue française.

Si vous **ne** confirmez **pas** votre préférence en matière de soutien scolaire, vous devrez élire un(e) conseiller(ère) et vos taxes scolaires seront destinées au conseil d'écoles publiques de langue anglaise.